

2018 Pig Out in the Park

(39th Annual Event)

PARTICIPATING VENDOR INFORMATION SHEET

Event Dates: August 29 – September 3, 2018 (a six (6) day event)

Location: Clocktower Meadow and Lilac Bowl, Riverfront Park, Spokane, WA

Times of Operation: Wednesday, August 29, 11 AM to 10 PM, Thursday, August 30, 2018, 11 AM to 10 PM, Friday, August 31, 2018, 11 AM to 10 PM, Saturday, Sept 1, 2018, 11 AM to 10 PM, Sunday, Sept 2, 2018, 11 AM to 10 PM and Monday, Sept 3, 2018, 11 AM to 10 PM. Food Vendors must be open all hours.

What Can You Serve: Any three (3) Food Items, plus a Dessert. Again this year, all food vendors will participate in soft drink sales profit sharing. You will receive more information after we receive your application. Riverfront Park also reserves the rights to serve certain food/treat items. Please check with event organizer for any possible restricted item you may wish to serve.

Food Prices: 2018 per unit food prices will be no higher than \$11.95. All vendors will participate in the \$4 Bite program (daily 3 pm to 5 pm and 9 pm to 10 pm).

Booth Requirements: Food Vendor Booths must have cover from above, sides, a mat floor, and have a solid front counter (preventing booth entry from the front). Booth design must also include event decoration, adding to the festive nature of the event. Booth sizes are no longer than 16' across the front and 10' deep, with a small work area behind. **No stakes may be driven into the ground.** Booths over 16' will pay an additional \$75/per foot booth fee.

Multiple Booths With One Owner: As In the past, a vendor may purchase more than one booth. Each requested additional booth will be review by the organizer and approved only after certain Health District/Event Participation/City of Spokane requirements are met.

Power/Water Requirements: Your cost for electrical service and electricity will be \$250 to \$500 for all six (6) days. This amount will be determined by your equipment draw, service installed and the amount of power used. Water cannot be supplied to individual booths. Please keep this in mind for your set up and operation.

Refuse Fee: Your cost for refuse will be \$100 for all six (6) days.

Spokane County Health District Requirements: Participants must follow all Spokane County Health District requirements and regulations. Participants will have Health District Applications completed and in to the Health District by August 1, 2018. Permit and Food Handlers Cards must be displayed in booth.

Fire Department Requirements: After we receive your application you will receive information and acknowledgement forms from the Spokane Fire Department, please read carefully, sign and return forms to Burke Marketing.

Booth Floor Plan: All vendors will provide the event organizer a drawn floor plan and complete description of the vendor's booth for approval by the Spokane Fire Department (see attached). Changes in the booth layout cannot be made from this approved floor plan without approval from the event organizer and Fire Department.

Your Cost: Your 2018 booth fee is \$2,850, plus a 10% sales commission (paid on gross sales daily- no deductions, no exceptions), plus electric fee and refuse fee. Booth Fee is due with signed application. Participants must also provide proof of \$1,000,000 General Liability Insurance, naming: Burke Marketing, The City of Spokane and the Six Bridges Arts Association as Additionally Insured. **We must receive your liability insurance certificates (with additional insured listed) two weeks prior to the event for you to participate.**

2018 Pig Out in the Park

FOOD VENDOR APPLICATION

Booth/Vendor Name _____

Washington State UBI # _____

Address _____

Phone Number _____

Contact Person _____

Email Address _____

Food/Menu Items 1. _____

2. _____

3. _____

Desert Item _____

Electrical Requirements (be very specific) _____

Fee Paid with Application _____

CONSIDERATION OF SAFETY, CONTROL, AND ORDER, REQUIRE THAT RIVRFRONT PARK, THE CITY OF SPOKANE AND BURKE MARKETING AND PROMOTIONS AUTHORIZE AND REGULATE ACTIVITIES OF VENDORS DURING AND/OR IN CONJUNCTION WITH THE EVENT. THE VENDOR HEREBY AGREES TO:

ABIDE BY AND CONFORM TO ALL RULES AND REGULATIONS ADOPTED BY THE SPONSORS AND PROMOTER OF THE 2018 PIG OUT IN THE PARK. COMPLY WITH ALL LAWS, ORDINANCES OR REGULATIONS IMPOSED BY THE CITY OF SPOKANE OR THE STATE OF WASHINGTON, APPLICABLE TO THE ACTIVITIES THEY INTEND TO PERFORM. TO DEFEND, INDEMNIFY, AND HOLD HARMLESS RIVERFRONT PARK, THE CITY OF SPOKANE, BILL BURKE, SIX BRIDGES ARTS ASSOCIATION AND ANY RELATED OR AFFILIATED ASSOCIATIONS OR SUBSIDIARIES, AND THEIR OFFICERS, DIRECTORS, TRUSTEES, EMPLOYEES, REPRESENTATIVES AND AGENTS, AND EACH OF THEM FROM ANY AND ALL LOSS, COST, OR EXPENSE, INCLUDING ATTORNEY'S FEES, INCURRED OR ARISING OUT OF ACTS OR OMISSIONS OF THE VENDOR OR ANY OF ITS EMPLOYEES, REPRESENTATIVES OR AGENTS IN CONNECTION WITH SUCH VENDOR ACTIVITY.

Signature _____ Date _____

DEADLINE FOR BOOTH REGISTRATION AND ENTRY...AUGUST 1, 2018, BUT DON'T WAIT.
There are only a limited number of booth spaces available, so sign up now. COMPLETE AND MAIL TO: 2018 Pig Out In the Park, c/o Burke Marketing, 4720 S. Progress Court, Veradale, Washington 99037.

(Please complete and return)

2018 Pig Out in the Park

Food Vendor Booth Layout Form

Booth/Vendor Name _____

Contact Name _____

Contact Phone Number/Cell Number _____

Email Address _____

Booth Owner's Signature _____

(Please give us a schematic of your booth layout. Draw in all equipment, tables, and hand wash and utility locations within your booth. Give us your booth height, width and length. Are you a trailer, truck or a booth? What side do you serve from? Is there a hitch to consider and where is it? Have you given us your correct power needs? What makes your setup different from everybody else? Try your best to help us plan for you. If we do not receive complete information your application will be returned.)

Electrical Requirements (be very specific) _____

(Please complete and return)